GREENWOOD CHRISTIAN ACADEMY
5251-37 John Tyler Highway
Williamsburg, VA 23185
757-345-0905 (x300)

Letter of Intent

Thank you for choosing Greenwood Christian Academy. We look forward to working with you and your child during the _____ school year.

We have received your registration fee of $ _____ and your child has been temporarily assigned to an appropriate class.

A place will be held for your child for 2 weeks. **Enrollment paperwork and the first month's tuition must be returned to Greenwood Christian Academy by _____, 20_____ or your class placement and registration fee will be forfeited.** If you withdraw your child within the 2 week period, your registration fee will be returned to you. Please note that tuition fees are not refundable and registration fees are only refundable during the initial 2 week grace period.

Please complete the following:

Parent/ Guardian Name: _____

Address: _____

_____

Home Phone Number: _____ Cell Number: _____

Child's Name: _____

Child's Date of Birth: _____/_____/_____

E-mail: _____

I have read and understand the above stated registration policy and agree to the guidelines stated therein.

_____ _____
(Date) (Parent/Guardian Print Name)

_____ _____
(Principal or Designee) (Parent/Guardian Signature)

For Office Use Only:

Class Assignment: _____

Add: □ Book □ Class List □ Master List

Edit: □ Book □ Class List □ Master List